

“CORRECTED”
CEMP LEADERSHIP COUNCIL MINUTES
JANUARY 16, 2020
ST. AUGUSTINE’S – 6:30 PM

Attending: Bishop Doug Sparks, Pastor Pamela Thiede
St. Augustine: Ben Tyler, Sadie Pollard, Allen Brown
St. Barnabas: Melvin Evans, Pauline Millard-Evans
St. Christopher: Mary Harrison, Bob Schrum
St. Paul: Pat & Paul Kincaid, Ellen Candelaria, Jessica Rieger – CEMP Treasurer
St. Stephen: Bob & Josie Mattix, Fritz & Kay Ruchti
St. Timothy: Tom Zaczekiewicz, Alex Gorman, Ken Goodwin, Rindalee Skimina

Opening Prayer: Bishop Sparks began the meeting at 6:39 PM with a prayer.

Faith Community Check-In:

St. Paul:

- Positive – Xmas Eve Service very festive and well attended.
- Challenge – Numbers at other services.

St. Timothy:

- Positive – The dead tree on the property has been removed.
- Challenges – Building problems

St. Stephen:

- Positive – The CEMP 5th Sunday celebration was successful.
- Challenge – Lost 12 members the turkey vultures.

St. Christopher:

- Positive – We had a well attended and successful dinner at our parish.
- Challenge – Nothing mentioned

St. Barnabas:

- Positive – We made \$1000 selling our Jams.
- Challenge – We are down to 8 active jam makers.

St. Augustine:

- Positive – Advent Lessons and Carols went well but low attendance.

Approval of the Minutes from November 14th Meeting:

A motion was made by Ellen and seconded by Sadie to approve the minutes. The motion carried.

Financial Report: Presented by Jessica Rieger – CEMP Treasurers

This report reflects activities for two months –

December and January. Monthly Financial Reports are going to be sent out to the Leadership Council members on the 10th of each month. The figures below reflect balances through the end of October.

- Present CEMP checking account balance is \$118,777.39
- Expenses for the last month were \$111,756.20
- Income for the last month were \$135,867.41
- Sabbatical Fund is \$2,975.00.

- Discretionary Fund is \$3,323.83
- Grant money available is \$3,020.05
- Camp Scholarship Fund is \$0
- Food Pantry Fund is \$1,904.8367
- Total CEMP Equity is \$118,777.98

The email account that will be used by Jessica and Greg will be – “CEMPTreasurer@gmail.com”

A motion was made by Pauline and seconded by Ben to except the Financial Report. The motion carried.

Bishop Doug informed us of the Audit Process for each Parish. Once every three years a certified CPA Audit needs to take place. The other two years a Mutual Financial Review can take place. Look at the Diocesan Website for information on this process. Suggested timeline is to get your needed information to the CPA by July 31st. They can work on it through the fall and then have the report ready for the Annual Meeting. Joe Walker and David Joselyn both from Michigan City can help with the shared Audits. Armstrong and Reese has been used by St. Augustine’s for heir certified Audit for approximately \$1700 to \$2500.

Old Business:

- Review of Advent & Christmas Services – the only concern was the attendance at the Advent Lessons and Carols Service. Maybe moving to the 2nd or 3rd week of Advent might help attendance.
- Review of the Advent Quiet Day with Fr. Schramm – no response
- All of CEMP will have their Annual Meetings on Sunday, January 26th. Sr. Wardens are to send all pertinent information from that meeting to Mother Michelle.
- Icon Writing with Pastor Kris – Pauline Evans will take charge along with St. Barnabas and Pastor Kris.

Ash Wednesday Schedule for CEMP

2/26 @ Noon – St. Barnabas, St. Christopher and St. Paul; @ 6:30 PM – St. Augustine, St. Timothy & St. Stephen

Lenten Soup Supper and Study Reminder

3/4 – St. Paul; 3/11 – St. Christopher; 3/18 – St. Augustine; 3/25 – St. Stephen; 4/1 – St. Timothy
It was decided that the “SIGNS OF LIFE” will be the resource that will be used.

New Business:

- Letter of Agreements were finalized and signed by the Sr. Wardens for Pastor Kris and Deacon Cynthia
- Housing Allowance was approved for Pastor Pamela for \$12,000 from her \$34,000 budgeted.
- Nut Sales will be led by St. Barnabas and will not interfere with the Royal Tea.
- Bishop Doug passed out the following handouts and led discussion on each one. The handouts included: 2020 Budget for the CEMP, Compensation and Benefit Sheet for Pastor Pamela and Deacon Cynthia including the ¾ time option, 2020 CEMP Pastoral Coverage and Monthly Intentions, and Cemp Clergy Schedule from Feb. 2nd through Easter with discussing the use of Deacon Cynthia running Morning Prayer at our various Parishes.

Holy Week Schedule

- Maundy Thursday – St. Augustine – 7:00 PM
- Stations of the Cross – Noon – St. Christopher
- Good Friday – 7:00 PM – St. Timothy
- Easter Vigil (Sat.) – 7:36 PM – St. PAUL

Transition and Search Process Update:

- Bishop Doug informed us that we have possible 3 candidates to explore at this time for our remaining clergy positions. Hopefully, some upcoming interviews will narrow our search process.

Next Fifth Sunday - St. Christopher on Sunday, March 29th, 2020 starting at 10:00 AM.

Next Leadership Council Meeting – March 19th, 2020 at St. Paul's starting at 6:30 PM.

Closing Prayer: Bishop Doug led us in prayer with our meeting ending at 8:31 PM.

Respectively Submitted,

Bob Mattix
January 20, 2020