

**CEMP LEADERSHIP COUNCIL MINUTES  
JANUARY 11, 2018  
ST. PAUL'S CHURCH – 6:30 PM**

**Attending:** Bishop Doug Sparks, Mtr. Michelle Walker, Pastor Kris Graunke  
St. Barnabas: Judy Allison, Corya Channing  
St. Christopher: Mary Harrison, Dee Haniford, Becky Krumwied  
St. Paul: Pam Hart, Pat Kincaid, Denise Snowden  
St. Stephen: Bob & Josie Mattix  
St. Timothy: Pat Hamilton, Harriet Rincon  
Guests: Sherry Shamel (St. Barnabas), Paul Kincaid (St. Paul's) & Bob Schrum (St. Christopher's)

**Opening Prayer:** Bishop Sparks led the prayer using the Book of Common Prayer

**Faith Community Check-In:**

St. Barnabas:

- Positive- Church is maintaining. Corya Channing had a Christmas dinner for the needy.
- Challenge- Attendance and where to hold the Service (Church or Basement).

St. Timothy:

- Positive- Learning to go with the flow and be flexible.
- Challenge- where to get money to pay for the bills.

St. Paul:

- Positive- People stepping up to fill the roles that Vikki Mize left. We have a new Caterer and a new acolyte. Pledges are up.
- Challenges- having others in the Church participate.

St. Christopher:

- Positive- we have a new family attending with their children. Wednesday Service is going well.
- Challenge- Attendance

St. Stephen:

- Positive and Negative- Our rental property became open unexpectedly in a big mess. We had great participation from many members getting the property in shape to rent it. We found a new renter.

**Approval of the Minutes from the October 26<sup>th</sup> Meeting:**

There were a few changes in the recorded attendance. Bishop Sparks reviewed and accepted the amended minutes. Mother Michelle will post these Minutes on the CEMP website.

**Financial Report:** Bishop Sparks gave this Report in Judy Gabrys absence.

- Bishop Sparks reviewed the Income & Expense Report for October, November & December.
- The present CEMP checking account balance is \$30,754.48.
- Sabbatical Fund is \$575.
- Discretionary Fund is \$5,056.44
- Grant Money available is \$ 3,140.05
- Food Pantry Fund is \$3,234.48
- Camp Scholarship Fund is \$669.62
- Bishop Sparks went over the Financial Information for our CEMP Faith Communities for 2018.
- Steven Mast is taking over the Secretarial Services for Vikki Mize and was paid \$110 in December with his rate being \$20/hour.
- Bishop Sparks then went over the Compensation Analysis for Pastor Kris and Mother Michelle. The Bishop also had a teleconference between the five Senior Wardens to discuss this matter as well. Each

CEMP Parish is encouraged to support a \$619.84 per month increase in compensation to Mother Michelle's salary to bring her up to the Diocesan Minimums for 2018 at their next Vestry Meeting and if accepted will be effective January 1, 2018. This increase will be presently absorbed by the savings that CEMP has occurred since Father Mike has left.

#### Old Business:

- Taize Services – Pastor Kris reported that the Taize Service in January at St. Paul's was a success with just under 30 in attendance. During Lent, we are encouraged to attend services at St. Thomas More in Munster. CEMP will be planning their next Taize Service during Easter season.
- Nut Sales – Pam Hart reported that the present profits are \$501.08. All nuts sold at this point are profit, as we have covered our costs. It was suggested that we make Nuts available at the CEMP Social Gathering on January 14<sup>th</sup> at St. Christopher's. It was also discussed to divide the inventory between the five CEMP Churches for the sale of the remaining product.
- Vacation Bible School – Pastor Kris reported that plans are being made for an evening VBS starting on Sunday, June 10<sup>th</sup> through Thursday, June 14<sup>th</sup>. The Diocesan Senior High Youth Group is going to be used to help with this project. A sports theme and curriculum is being discussed.
- CEMP Social Gathering – Pastor Kris reported that the first event will be held at St. Christopher's on Sunday, January 14<sup>th</sup> from 3 to 6 PM. Pizza, games and other activities are planned. Attendees are encouraged to bring cookies and snacks.

#### New Business:

- Scheduling –
  1. Ash Wednesday Services -

St. Paul's –	Noon
St. Christopher's -	Noon
St. Barnabas -	Noon
St. Timothy's -	6:30 PM
St. Stephen's -	6:30 pm
  2. Palm Sunday – each Church will have their own Service at their normal scheduled time. Each Church is responsible for ordering their own Palms.
  3. Maundy Thursday – Joint Service at St. Timothy's at 7:00 PM, bring a new towel for the service which will be used, laundered, and donated to Sojourner Truth House.
  4. Stations of the Cross – Joint Service at St. Christopher's at Noon
  5. Good Friday – Joint Service at St. Stephen's at 7:00 PM
  6. Easter Vigil – Joint Service at St. Paul's at 7:14 PM (sundown)
  7. Easter Sunday - each Church will have their own Service at their normal scheduled time.
- Coordinating Spiritual Care – Mother Michelle reported that we needed to organize our Spiritual Care for CEMP. It was suggested that we appoint a Spiritual Care Coordinator to schedule home visits and hospital visits. Recent graduates of the Spiritual Care Program could be used to help with the sick. Deaths and Emergencies will go directly to Mother Michelle or Pastor Kris.
- Lenten Soup Supper and Study – Mother Michelle reported the following scheduled dates with a start time of 6:30 PM.
  - February 21<sup>st</sup> – St. Barnabas
  - February 28<sup>th</sup> – St. Christopher's
  - March 7<sup>th</sup> – St. Timothy's
  - March 14<sup>th</sup> – St. Augustine's
  - March 21<sup>st</sup> – St. Stephen's

- Lenten Icon Cross Writing – Pastor Kris reported the following scheduled dates with a times from 1 to 5 PM.  
February 16<sup>th</sup> – St. Paul’s  
February 23<sup>rd</sup> – St. Barnabas  
March 2<sup>nd</sup> – St. Christopher’s  
March 9<sup>th</sup> – St. Timothy’s  
March 16<sup>th</sup> – St. Augustine’s  
March 23<sup>rd</sup> – St. Stephen’s
- Mid-Week Clergy presence at each faith community – Bishop Sparks surveyed each Church for their need for Mid-Week Clergy.  
St. Paul’s – Wednesday Bible Study led by Pastor Kris  
St. Barnabas – Thursday Bible Study led by Pastor Kris  
St. Christopher’s – Wednesday Service led by Mother Michelle (2nd and 4<sup>th</sup> Wednesday of each month)  
St. Timothy’s and St. Stephen’s – no mid-week needs
- Transition Communication Process – Bishop Sparks inquired about concerns with bulletins, announcements and worship from each Church. A reminder was given that any Bulletin announcements need to be sent to the CEMP website (cempspecialevent@gmail) by Tuesday at noon so it can be a part of the printed bulletin for the week. Announcements can fit into the service at the beginning, after the Peace, or at the end of the service. Announcements need to be brief and not read out of the bulletin. If Announcements are not made at the start of the service, a special acknowledgement needs to be made to any visitors that are present at your parish. The Bishop was interested in any feedback over the services during Christmas season. Rave reviews were given by all.

**Next Steps:**

- Priest-in-Charge Search
  1. Listening Sessions led by Cannon Terri Bays are being held at each Church.
  2. Cannon Bays will assemble the feedback and report back to the Leadership Council.

**Next Meetings:** Thursday, March 22<sup>nd</sup> at St. Timothy’s  
Thursday, June 7<sup>th</sup> at St. Barnabas

**Closing Prayer:** The Thanksgiving Prayer from the Book of Common Prayer (p. 836) was read together by all.

Respectively Submitted,

Bob Mattix  
January 11<sup>th</sup>, 2018